CRNA

College of Registered Nurses of Alberta

Registered Nurse (RN) Initial Registration (Post-secondary Graduates)

Permit Requirements Worksheet



Initial registration applications are for registered nurse (RN) applicants who are graduates of Canadian nursing programs and have never been registered anywhere.

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CREATE YOUR OWN ACCOUNT

Requirements	Process & Evidence Accepted
Demographic Information Policy 3.02	☐ You will need to use your government-issued photo ID to validate your identity using our online verification process. ■ If the online process is unsuccessful, you will be asked to meet virtually with a member of our customer service team to manually review your ID. $ The cost of this is included in the application fee.

CONFIRM COMPETENCY

Requirements	Process & Evidence Accepted
Post-secondary Education Policy 3.04	☐ Graduates from Canadian programs will need to submit a request to their education institution to have their program completion information sent to the CRNA. $ Any associated costs are payable by the applicant.
Registration Exam Policy 3.03	☐ You will need to take the registration exam. You will need to: ■ Request to write the exam in your application with the CRNA. ■ Set up an account to take the exam through the National Council of State Boards of Nurses (NCSBN) when you are instructed to do so by the CRNA. ■ After you receive the authorization to test, you will register, take and pass the exam. ■ The CRNA will receive your results automatically. $ Any associated costs are payable by the applicant.
English Language Proficiency Policy 3.05	☐ This requirement is met because you completed post-secondary education in Canada. ■ You do not need to attest to meeting it or submit any documents. $ There is no additional cost.

See FAQ page under RN university graduate - what does a provisional permit mean.

Can I still apply for a permit if I haven't passed my exam? You may be eligible for a provisional permit while you prepare for the registration exam. If you submit your application before passing the registration exam you will be issued a provisional permit.

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DEMONSTRATE YOUR ELIGIBILITY

Requirements	Process & Evidence Accepted
Currency of Practice Policy 3.06	☐ This requirement may be met because you completed post-secondary education in Canada within the four practice years prior to your application. ▪ You do not need to attest to meeting it or submit any documents. $ The cost of this is included in the application fee.
Continuing Competence Policy 3.07	This requirement is not applicable to initial registration applicants. $ The cost of this is included in the application fee.
Good Character Policy 3.08	☐ You will be required to attest to questions confirming you meet the good character requirements. ☐ You will be required to complete a criminal record check online in College Connect via our third-party service. ▪ The results of this will be sent directly to the CRNA. You are not required to do anything further. $ The cost of this is included in the application fee.
Fitness to Practise Policy 3.09	☐ You will be required to attest to questions confirming you meet the fitness to practise requirements. ▪ You do not need to attest to meeting it or submit any documents. $ There is no additional cost.

WHAT IS COLLEGE CONNECT?



College Connect is the CRNA's online portal for applicants and registrants. Accessible any time, from any device, College Connect gives you access to a range of services, including:

- The ability to complete and submit initial permit applications and permit renewal.
- Options to update your profile and contact information.
- Access to educational resources, news and guideline documents from the CRNA.
- A record of payments and receipts.
- The use of online services including change of name and verification of registration.

CollegeConnect.net

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PREPARE FOR PRACTICE IN ALBERTA

Requirements	Process & Evidence Accepted
Jurisprudence Policy 3.10	☐ You will be required to complete and pass two e-learning modules in College Connect. ▪ The results of these modules will be sent directly to the CRNA. You are not required to do anything further. $ The cost of this is included in the application fee.
Professional Liability Requirement Policy 3.11	You are required to obtain Professional Liability Protection (PLP) and Core Services from the Canadian Nurses Protective Society (CNPS). Learn more about the **professional liability requirement here.** Proof of registration for CNPS coverage will be sent directly to the CRNA. You are not required to do anything further. $ The cost of this is payable by the applicant.

PAY AND DECLARE

Process & Evidence Accepted
To complete and submit your application: ☐ Make payment through one of the convenient options provided. ☐ Review your application and confirm its accuracy. $ This is when you pay the permit fee. The cost of this is payable by the applicant.

HOW DO I SEND MY DOCUMENTS?



At various times during the application process you may be prompted to submit documents to the CRNA. Please follow these steps to ensure efficient processing of your application.

- Include the requirement you are submitting evidence for in the subject line of the email (e.g. English language proficiency).
- Include your CRNA registration number in the subject line of your email. This can be found in College Connect in the top right corner when you are logged in. This number is valid even if your permit has not yet been approved.
- Use your full, legal name as it appears on your government-issued identification.

Documents should be sent to: registration@nurses.ab.ca