College of Registered Nurses of Alberta

*Nurse Practitioner (NP) Equivalent Jurisdiction (Canadian Transfer)*

# Permit Requirements Worksheet



The nurse practitioner (NP) equivalent jurisdiction applicant worksheet is for NPs that are already registered with another Canadian province or territory.

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CRNA

**Permit Requirements Worksheet**
Equivalent Jurisdiction
Nurse Practitioner (NP) Applicants

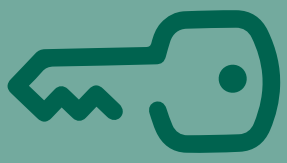
## CREATE YOUR OWN ACCOUNT

| Requirements | Process & Evidence Accepted |
|---|---|
| Demographic Information<br>Policy 3.02 | ❑ You will need to use your government-issued photo ID to validate your identity using our online verification process.<br>▪ If the online process is unsuccessful, you will be asked to meet virtually with a member of our customer service team to manually review your ID.<br>$ The cost of this is included in the application fee. |

## CONFIRM COMPETENCY

| Requirements | Process & Evidence Accepted |
|---|---|
| Registration Exam<br>Policy 3.03 | ❑ You can meet this requirement by providing verification of registration with another jurisdiction in Canada.<br>$ The cost of this is payable by the applicant. |
| Post-secondary Education<br>Policy 3.04 | ❑ You can meet this requirement by providing verification of registration with another jurisdiction in Canada.<br>$ The cost of this is payable by the applicant. |
| English Language Proficiency<br>Policy 3.05 | ❑ You will be required to attest that you meet the requirement for English language proficiency in your application.<br>$ There is no additional cost. |

## I FORGOT MY LOG IN EMAIL / PASSWORD



If you forgot the email you use to log into your College Connect account, it can be retrieved by filling out this form: **CollegeConnect.net/forgot_account**

## DEMONSTRATE YOUR ELIGIBILITY

| Requirements | Process & Evidence Accepted |
|---|---|
| Currency of Practice<br>Policy 3.06 | ☐ This requirement is not applicable to equivalent jurisdiction applicants transferring between Canadian jurisdictions.<br>$ The cost of this is included in the application fee. |
| Continuing Competence<br>Policy 3.07 | This requirement is not applicable to initial registration applicants.<br>$ The cost of this is included in the application fee. |
| Good Character<br>Policy 3.08 | ☐ You will be required to attest to questions confirming you meet the good character requirements.<br>☐ You will be required to complete a criminal record check online in College Connect via our third-party service.<br>■ The results of this will be sent directly to the CRNA. You are not required to do anything further.<br>$ The cost of this is included in the application fee. |
| Fitness to Practise<br>Policy 3.09 | ☐ You will be required to attest to questions confirming you meet the fitness to practise requirements.<br>■ You do not need to attest to meeting it or submit any documents.<br>$ There is no additional cost. |

## WHAT IS COLLEGE CONNECT?



College Connect is the CRNA's online portal for applicants and registrants. Accessible any time, from any device, College Connect gives you access to a range of services, including:

- The ability to complete and submit initial permit applications and permit renewal.
- Options to update your profile and contact information.
- Access to educational resources, news and guideline documents from the CRNA.
- A record of payments and receipts.
- The use of online services including change of name and verification of registration.

**CollegeConnect.net**

## PREPARE FOR PRACTICE IN ALBERTA

| Requirements | Process & Evidence Accepted |
|---|---|
| Jurisprudence<br>Policy 3.10 | ❑ You will be required to complete and pass three e-learning modules in College Connect.<br>■ The results of these modules will be sent directly to the CRNA. You are not required to do anything further.<br>$ The cost of this is included in the application fee.<br>❑ You will be required to complete and pass *Controlled Drugs and Substances (CDS) Jurisprudence.** <br>* Recent NP graduates from Alberta and Canadian institutions will have completed an initial CDS prescribing course as part of their education. If you do not have this course as part of your education, you will be required to complete it before taking the *CDS Jurisprudence* coursework in order to receive a permit from the CRNA. |
| Professional Liability Requirement<br>Policy 3.11 | You are required to obtain Professional Liability Protection (PLP) and Core Services from the Canadian Nurses Protective Society (CNPS). Learn more about the **professional liability requirement here.**<br>Proof of registration for CNPS coverage will be sent directly to the CRNA. You are not required to do anything further.<br>$ The cost of this is payable by the applicant. |

## PAY AND DECLARE

To complete and submit your application:

- ❑ Make payment through one of the convenient options provided.
- ❑ Review your application and confirm its accuracy.
- $ This is when you pay the permit fee. The cost of this is payable by the applicant.

## HOW DO I SEND MY DOCUMENTS?



At various times during the application process you may be prompted to submit documents to the CRNA. Please follow these steps to ensure efficient processing of your application.

- Include the requirement you are submitting evidence for in the subject line of the email (e.g. English language proficiency).
- Include your CRNA registration number in the subject line of your email. This can be found in College Connect in the top right corner when you are logged in. This number is valid even if your permit has not yet been approved.
- Use your full legal name as it appears on your government-issued identification.

Documents should be sent to: **registration@nurses.ab.ca**